

MEETING	MINUTES OF MEETING - School Board Venue: ORSHS Conference Room
DATE OF MEETING	27 June 2017 3:30pm – 5:15pm To be followed by P&C meeting 5:15-6:00pm

ATTENDANCE LIST	Warren Smith – Acting Principal Jayne Dawson – Manager Corporate Services (Chair) Carolyn Butler – Staff Representative Alex Di Bartolomeo - Staff Representative Cathy Smith – Parent Representative Jan Norberger – Community Representative Jo Stephens - Community Representative Ian Goodenough - Community Representative Robyn Verboon - invited guest
ABSENT / APOLOGIES	Paul Blomley - Chairperson Karon Brookes – Principal Denise Jackson – Community Representative Patrick Yong – Community Representative
DID NOT ATTEND	

AGENDA ITEM	ACTION POINT AGREED	WHO	Date / Follow Up
1. Approval of last meeting's minutes (5 Mins)	The approval of the meeting minutes dated 16 May was deferred to the next meeting due to no quorum.		

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 Chairperson

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 Date

2. Matters arising from previous meeting – Jayne Dawson	Jayne advised that there were no matters arising from the previous meeting.		
3. Code of Conduct Report from Committee – Patrick Yong (10 mins)	Due to Patrick's absence this agenda item and draft document will be deferred to the next meeting.		
4. Terms of Reference Report from Committee – Denise & Jan (10 mins)	<p>Jan and Denise compared the ORSHS Constitution against the DoE model terms of reference document. Jan acknowledged Denise and advised she deserves the credit for providing a thorough and detailed review of the documents. The amount of work she put in is appreciated. Jan highlighted the fact that this exercise unearthed a number of differences that require consideration. A number of points are not clearly defined or have been omitted from the ORSHS document. Jayne advised that the DoE model document was not available in 2011 and the ORSHS constitution has gradually evolved over the years and is not as specific as the DoE document.</p> <p>Action: Louise to distribute the marked up document from Denise and Jan for recommendation at the next meeting to adopt and personalise the DoE model constitution.</p>	Louise	ASAP
5. Finance Report – Jayne Dawson (5 mins)	The operational one line budget statement provided is an overview and provides up to date information. In the process of completing financial year end, have moved funds from salaries to income and using funds for school works/projects. Further details will be provided at the next meeting. Ian mentioned the proposed review of funding for education and schools, Jayne stated that it would be interesting to see how it would fit into the school budget in future.		
6. Bring Your Own Device Initiative – Warren Smith (5 mins)	<p>As a result of recent ICT Committee meeting, the school has made the decision to launch the BYOD program. The program will be phased in, starting with Year 7's in 2018. We are currently researching what will work for us and learning from other schools. There is a wide variety of matters to consider, actions required and readiness to be assessed. A clear direction and appropriate model to be clarified and developed including adhering to Government guidelines, policies and practices. It is important for staff to have the skills to fully utilise technology within the classroom to enrich student learning. Implementation of ICT rich classrooms requires careful thought and planning to create an engaging learning environment.</p> <p>This is a fast paced and complicated program and it is felt that maybe we have missed the boat and have left it too late. The financial cost to parents is a concern. Suggestion made to carefully consider and review previous Macbook issues. As a result of question raised regarding the benefit for the school, it was explained that there is a need for schools to adopt modern tools to engage with today's technology savvy students.</p>		

7. Business Plan (final document) – Warren Smith (5 mins)	A copy of the final completed document distributed to members to place in school board induction file. All members agreed that the document looked good.		
8. Update to induction files – Warren Smith (1 min)	<p>The following documents provided to be placed in induction file.</p> <ul style="list-style-type: none"> • 2016 Annual Report – completed document • Model Terms of Reference for Unincorporated Councils – original document provided in file to be replaced by this document • Unincorporated Councils Information Package - original document provided in file to be replaced by this document 		
9. Whole School Pedagogical framework – Warren Smith (10 mins)	Research has proven that teachers that have a common teaching and learning pedagogical framework will improve student performance and develops successful learners, and hence the ORSHS whole school pedagogy committee was formed. The committee determined the 8 principles that contribute to the ORSHS Whole School Pedagogy with each principle impacting teacher skills, abilities and attributes. Through staff feedback the principles were identified as being important in the development of a learning culture at ORSHS. As a result of research a lesson design template was developed by staff and the WSP committee to be used consistently across the school and in all learning areas.		
10. School Performance, 2017 OLNA Results – Robyn Verboon, Senior Deputy (15 mins)	It was agreed for Robyn to present at the next meeting. This would be beneficial as having the Semester 1 completed data would add value to the presentation.		
11. Any other business	<p>Proposed Joondalup Performing Arts and Cultural Facility (JPACF)</p> <p>Jan informed of what has recently transpired. A Council meeting will be held tonight to determine whether or not to proceed with the construction of the JPACF. The \$100m project has not received any state or federal funding and will put the City of Joondalup into a lifetime of debt. The project has been the subject of controversy in Perth’s northern suburbs as local residents argued against the cost to rate payers through council rates. Initial figures indicated households could be charged an average of \$55.27 per year for the project. An email has been sent to ORSHS and other surrounding schools from the Mayor, Troy Pickard asking for support. A facility of this calibre would be of great benefit but the request for support in the form of an email to elected members and making a statement at the meeting was respectively declined due to the public and community financial concerns. We also do not want to jeopardise the ORSHS Performing Arts upgrade pledged at recent election.</p>		

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Chairperson

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Date

12. Close of meeting at 5pm	Next meeting: Tuesday 1 August 2017		
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