

# SCHOOL BOARD

## MINUTES OF MEETING

<b>DATE OF MEETING</b>	<b>1 March 2023</b>
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<b>ATTENDANCE LIST</b>	<p>Patrick Yong – Chairperson/Community Representative          James Kent - Principal          Leah Crawford – Staff Representative          Melissa Gillespie – P&amp;C Representative          Alex Di Bartolomeo – Staff Representative          Vicki O’Raw - Parent Representative          Jan Norberger – Community Representative          Sam Bickell – Community Representative          Patrick Atkins – Student Representative          Tori Patterson - Student Representative</p>
<b>ABSENT / APOLOGIES</b>	<p>Melissa Maio – Manager Corporate Services          Natasha Harvey – Manager Corporate Services          Jade Maybury – Parent Representative          Andy Jones – Community Representative          Louise Shankly – Community Representative</p>

<b>AGENDA ITEM</b>	<b>DISCUSSION</b>	<b>WHO</b>
1. Approval of last meeting's minutes	<p>Patrick Yong cited the acknowledgement of country.</p> <p><b>MOTION:</b> Approval of the meeting minutes dated 23 November 2022:  <b>Proposed:</b> Jan Norberger  <b>Second:</b> Melissa Gillespie</p>	Patrick Yong
2. Matters arising from previous meeting	<p><u>Building Works and Projects</u></p> <ul style="list-style-type: none"> <li>Sports Hall Update</li> </ul> <p>Procurement Department implied process to appoint a new builder would be quick but this has not been the situation. They are currently reviewing a pool of four builders and are not in a position to do a modified tender. Department also plans to go back to Treasury and ask for more contingency funding, including adding funding for walkways and full kit out of new sports equipment which was not previously included.</p> <ul style="list-style-type: none"> <li>Toilets</li> </ul> <p>Progress has been challenging as difficult to get builder to quote appropriately. School has now found a good architect who has worked with Bob Hawke College and Mindarie Secondary College on their toilets. Refurbishment of toilets will increase privacy. School is also in discussions with a company that can install tamper proof vape detectors. Further, the Department of Education may provide funding for schools to install these. Both elements will assist return toilets to being safer places.</p>	James Kent

	<p>The school has also invited external presenters to address vaping in an open session for families to take place at the end of term.</p> <p><u>Staff Representative on the Board</u> The school would like to inform the Board that the staff have re-elected Alex Di Bartolomeo as Staff Representative.</p> <p><u>New Website</u> Discussion with Board Members about adding professional bio's about each Board Member. School will email members on what we are looking to include.</p>	
3. Teaching and Learning	<p>Beth and Gemma presented an overview of the history, progression of development and the reasons behind the Teaching and Learning Committee developing the Four Pillar learning models.</p> <p>Established in 2016, the framework was developed to clearly define quality teaching practices and build a culture of excellence. The committee includes one representative from each Learning Area. The common framework for teaching and learning developed by the committee, known as the Four Pillars, includes:</p> <ol style="list-style-type: none"> <li>1. Lesson Design</li> <li>2. Differentiation</li> <li>3. Feedback</li> <li>4. ICT</li> </ol> <p>The four-pillar framework for teaching and learning seeks to:</p> <ul style="list-style-type: none"> <li>• define what high quality teaching looks like</li> <li>• provide a common language to build consistency of teaching practice</li> <li>• build a culture of teaching and learning excellence</li> <li>• improve student engagement and achievement</li> </ul> <p>Beth and Gemma also discussed the implementation of the framework throughout learning spaces and examples of practices in action. Current areas of focus were also detailed to the Board including the proposal to implement a Peer Observation process.</p>	<p>Beth Alibegovic</p> <p>Gemma Elliott</p>
4. Year 12 Performance Data	<p><u>2022 Year 12 Performance Data</u></p> <p>Data around key Year 12 results was presented to the Board. 94% of students achieved WACE; 151 students out of 161 eligible students. This result was slightly lower than the school wanted but was anticipated. This year the school will identify early if the pathway is correct for the student, that students will be ready for the final exam and that families understand how the exams work. Rigorous testing has been introduced with assessments in the first six weeks of the year. The assessments are designed to hit at the right level, be accountable, and not be 'safe' assessments which can create a false sense of security.</p> <p>Re-introduction of the aspirant 90s Club for current Year 12 and plans to introduce for Year 11. School became aware that students who are predicted to achieve in the 90s don't always interact with each other. School plans to also introduce a 80's and 70's club.</p>	<p>Leah Crawford</p>

	<p>Certificate courses - students leaving school with a certificate qualification will increase over the next couple of years. Discussions within the school about what General students are leaving with beyond a WACE. Looking at certificate courses including AMA, Cert III in Music, Cert III or Cert IV in Cyber Security, Health Promotion, Business Cert etc. Aim is for students to leave school with multiple qualifications, even ATAR students.</p> <p>Board discussion around the reasons for 'tailing off' referenced in regard to ATAR results. 2022 was a unique year with learning from home not an ideal scenario. A culture of 'I'll get there,' families enabling, university pre-offers, along with 2022 being the most disruptive year during COVID, all played a part. Discussed the double weighting for the second exam and the breakdown – ATAR score being 50% course work and 50% final exam. Despite this many students also achieved better than predicted.</p> <p>Board queried the percentage of students participating in ATAR. School advised 30% of students is an accurate measure. Year 9 data and OLNA pre-qualifications provide an indication along with the Department of Education projecting participation.</p>	
5. Principals Report	<p>Board members referred to the Principals Report with the following discussion points noted:</p> <ul style="list-style-type: none"> <li>Staffing notes - Michele Walker, Associate Principal appointed to Principal of Tom Price on the last day of 2022. Jay Morris appointed to Head of Learning Support. Growing area, 55 students in Learning support and now up to 67. Jay will manage Education Assistants and learning adjustments, providing support in class.</li> <li>Student Census – budget will hold. Next Board meeting will discuss school finances.</li> <li>Year 7 start – different uniform and different break area space all working well.</li> <li>House system process and faction naming – specific shark names were the most popular results however concerns around recent events deemed specific shark names not appropriate. Executive Team proposed the committee reconsider faction names, with pride and competition key elements to consider.</li> <li>2022 Annual Report will be presented and discussed at the next meeting.</li> <li>Mobile Phone Policy – continue strategy of 'Off and Away All Day' with consequence of phone confiscation if not followed.</li> <li>NAPLAN – network issues have been experienced across the start of the year with the Department working to resolve these issues. Appear to be fixed in the lead up to NAPLAN. Change of NAPLAN reporting this year – four point scale.</li> <li>Pay disputes all resolved. No work issues with the Union.</li> <li>Soccer program tour to Singapore approved – students travel in November. Music plan to travel in June 2024.</li> </ul>	James Kent
6. Other business	<p>Agenda for 29 March meeting:</p> <ul style="list-style-type: none"> <li>Discuss position of Board Chair – propose consensus rather than voting</li> </ul> <p>Sam Bickell advised that Board Training session was very useful.</p> <p>ACTION: School to advise Department of Education School Board Training dates and email ACTION: Board member screening – school to advise if any member screening expires soon.</p>	
Close of meeting at 6.15pm	Next meeting: Term 1 - Wednesday, 29 March 2023 at 5.00pm	Patrick Yong

This is a true copy of the Minutes

  
Chairperson

28 / 03 / 2023  
Date

