

SCHOOL BOARD

MINUTES OF MEETING

DATE OF MEETING	13 September 2023
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ATTENDANCE LIST	Patrick Yong – Chairperson/Community Representative James Kent – Principal Patrick Atkins – Student Representative Tori Patterson - Student Representative Jayne Dawson – Manager Corporate Services Alex Di Bartolomeo – Staff Representative Toby Wright - Parent Representative Vicki O'Raw - Parent Representative Melissa Gillespie – P&C Representative Jan Norberger – Community Representative Christopher Brackenreg – Community Representative
ABSENT / APOLOGIES	Leah Crawford – Staff Representative Samantha Bickell – Community Representative Andy Jones – Community Representative

AGENDA ITEM	DISCUSSION	WHO
1. Approval of last meeting's minutes	MOTION: Approval of the meeting minutes dated 2 August 2023 Proposed: Vicki O'Raw Second: Alex Di Bartolomeo	Patrick Yong
2. Matters arising from previous meeting	Nil	
3. Welcome	Welcome to Christopher Brackenreg, Principal of Beaumaris Primary School joining the Board as a Community Representative.	Patrick Yong
4. NAPLAN Data 2023	<p>The changes to NAPLAN reporting in 2023 were detailed to the Board along with information provided around the change to the prequalification proficiency levels. Changes to the NAPLAN reporting was also discussed including no way to map the old reporting bands against the new reporting model. It was noted that a driver behind the change to NAPLAN result reporting is to clearly identify students who required extra support.</p> <p>Data and trends from previous years were also presented along with the schools NAPLAN results for 2023 including viewing and discussing the schools data against like schools and WA Public schools. The lines of inquiry for Ocean reef SHS were also discussed along with areas for evaluation and improvement.</p>	Beth Alibegovic

5. General Business	<p>Board Training Update Accountable and Ethical Decision Making course is available through the Professional Learning Tab when you log in to Connect with your EV user ID. Please advise Alice if any account resets are needed. ACTION: Jan and Vicki requested account resets.</p> <p>Board Effectiveness Survey Results James and Patrick reviewed the results of the Board Effectiveness survey and note some initial areas for improvement including potential training around the role of the Board and changing documents to note the category of information provided to the Board, for example: Information, Discuss or Decide. Survey results to be discussed further at the next Board meeting. The survey prompted the following actions:</p> <ul style="list-style-type: none"> • School Board Minutes and Terms of Reference to be placed on the school website. • Hold an open Board meeting in 2024. • School name badges for School Board members and P&C Executive Committee 	James Kent
6. Finance and Building Update	<p><u>Finance Report</u> Finance Report to the Board discussed noting:</p> <ul style="list-style-type: none"> • \$100,000 Salaries to Cash – utilise to support building projects and request for additional funding. • Collection rates have exceeded budget for 2024. • Current method of student subject selection impacts collection rate and is time intensive. Jayne and Beth revisiting online solutions. • Discussed the schools replacement plans. • Development of full school seated assemblies for students are in progress with three full school assemblies planned. • Costs for resourcing new courses for 2024 discussed. <p><u>Sports Hall update</u></p> <ul style="list-style-type: none"> • Roof instillation planned for September/October holidays. <p><u>Building Projects Update</u> STEM – New Build Initial plan was to locate near the Science block however the building will not fit unless it utilises some of the carpark which is not ideal. Location for the build is back under review and awaiting additional ideas for location or alternate solutions for car park.</p> <p>Relocation of bike compound – will be relocated but potentially not until the end of the year. Relocation required if STEM build proceeds near Science block. Delays in this project means money is still held in the reserve account.</p>	Jayne Dawson
7. Finance – 2024 Voluntary Contributions and Charges and Optional Extra Charges	<p>Voluntary Contributions and Charges and Extra Cost Optional Fees and Charges report to the Board was reviewed with information provided on the history of the standard course fee, calculating course costs, where and reasons why some subject costs have increased or decreased plus new courses introduces and their associated costs.</p> <p><u>Voluntary Charges and Contributions 2024</u></p> <p>MOTION: School Board members to review the reports and approve the Contributions, Charges and Cost of Schooling for Years 7 to 10 in 2024.</p>	Jayne Dawson

	<p>Motion endorsed by Board.</p> <p>MOTION: School Board members to review the reports and approve the Contributions, Charges and Cost of Schooling for Years 11 to 12 in 2024.</p> <p>Motion endorsed by Board.</p> <p><u>Extra Cost Options</u> Explanation provided to the Board on how the costs are calculated, that they are not exact figure and are deliberately set higher as these fees are then the most the school can charge once set. Board members reviewed and discussed the Extra Optional Costs.</p> <p>MOTION: School Board members to review the reports and approve the Extra Cost Options for Schooling for Years 7 to 12 in 2024.</p> <p>Motion endorsed by Board.</p>	
8. Principals Report	<p>Principals Report to the Board discussed noting the following items:</p> <p><u>Proposed School Development Days for 2024</u> MOTION: Board members to review and endorse the proposed school development days for 2024. Motion endorsed by Board.</p> <p><u>Proposed 2024 Board Meeting dates</u> Proposed dates listed in the Principals report however these dates are still under review. James and Chris to co-ordinate calendars to ensure Board meetings dates between the two schools do not conflict. Board meetings to align with Music showcases where possible.</p> <p><u>Catering for the Needs of all Students</u> The school, supported by Department of Education guidelines, aims to create a safe inclusive place of learning free from discrimination for all students. There are some areas that need to be reviewed to improve conditions including changerooms, toilets and camps logistics as detailed in the report. Actions taken by the school and areas under review were discussed with the School Board. Further, the Principal has requested guidance from the School Board on their views on certain matters in this area, including items such as pronouns included on email signatures. Due to time constraints of the meeting the topic will be deferred for discussion to a future meeting.</p> <p>Initial feedback received regarding pronouns on emails is that it is an individual choice to add when working in corporate business.</p> <p><u>Change to Uniform</u> Students have raised a request for long sleeve shirts which is being investigated. The School is seeking to change the Year 10 shirts to sky blue for 2024 and is seeking feedback from the school council. If the student council support the idea this will see the junior, middle and senior shirt structure in place earlier than originally planned.</p>	James Kent

	<u>Student Survey</u> Discussed introduction of a student survey about teaching quality. The survey would not be used in a review process.	
9. Other Business	Thank you issued from Jayne to all members of the Board for prereading the Finance reports in preparation for this meeting.	Jayne Dawson
10. Close of meeting at 6.59pm	Next meeting: Term 3 – Wednesday, 22 November 2023 at 5.00pm	Patrick Yong

This is a true copy of the Minutes _____


Chairperson

22 / 11 / 2023
Date

