

SCHOOL BOARD

MINUTES OF MEETING	
DATE OF MEETING	4 September 2024

ATTENDANCE LIST	Patrick Yong – Chairperson/Community Representative James Kent – Principal Kristy Moore – Manager Corporate Services Leigh Hannah – Staff Representative Christy Craig – Community Representative Andy Jones – Community Representative Melissa Gillespie – P&C Representative Samantha Bickell – Community Representative Chloe Easthope – Student Representative Riley Jones - Student Representative
ABSENT / APOLOGIES	Jan Norberger – Community Representative, Joh Gatti - Parent Representative, Alex Di Bartolomeo – Staff Representative, Toby Wright - Parent Representative

AGENDA ITEM	DISCUSSION	WHO
0. Welcome	Welcome provided to Community Representative Christy Craig, Principal of Beaumaris Primary School.	Patrick Yong
1. Welcome Approval of last meeting's minutes	MOTION: Approval of the meeting minutes dated 31 July 2024. Proposed: Melissa Gillespie Second: Samantha Bickell	Patrick Yong
2. Matters Arising from previous meeting	Feedback regarding Workforce Plan and Business Plan.	James Kent
3. NAPLAN Data	Presentation of 2024 NAPLAN data with an overview of key outcomes and achievements was provided to the Board including: <ul style="list-style-type: none"> • Significant improvements were seen in Year 9 writing results compared to previous years. • Fifty percent of Year 9 students pre-qualified for OLNA, showing progress over the 2023 results. • Strong results in Year 7 across all categories. • Both Year 7 and Year 9 mean achievements exceeding WA Public Schools in all areas. Areas of focus for 2025: <ul style="list-style-type: none"> • Elevate Year 9 numeracy performance from "strong" to "exceeding." • Assist a larger number of students to move from the strong to exceeding proficiency. Further points of discussion included:	Ashti Mullen

	<ul style="list-style-type: none"> • Student participation in NAPLAN is very high, with no students excluded. Students who have not completed NAPLAN are not included in data reporting. • Literacy issues identified in 2023 have been addressed, and improvements are expected in 2025 results. • Strategy implementing regular revision across all Maths units has led to stronger student retrieval which is expected to improve future NAPLAN outcomes. • The English department identified an issue with the effectiveness of an electronic learning program for spelling and adjusted their leaning programs to counter this issue. • Some areas of funding are linked to results. • Year 7 results are the impact of Primary Schools. Currently working with Primary Schools on data sharing, and tracking, especially with PAT data. • Staff literacy of data and department data analysis discussed. 	
<p>4. New Voluntary Approved Request (VAR) – Bus Replacement</p>	<p>The school recently purchased two new buses and has identified the need to develop a long-term bus replacement plan, estimating approximately 10 years for the replacement cycle. Due to rising costs, it's estimated that \$38,000 should be reserved annually to cover future bus expenses.</p> <p>To help manage these costs, the school proposes a Voluntary Approved Request (VAR) of \$20 per student. This would generate an estimated \$13,000 per year, offsetting part of the \$38,000 annual target. By implementing the VAR, the school aims to keep bus-related fees and charges more affordable for families. Currently, between 50% and 60% of families pay their VARs.</p> <p>Decision: The School Board endorsed the implementation of the Voluntary Approved Request – Bus Replacement at \$20.00 per student.</p>	<p>Kristy Moore</p>
<p>5. Finance</p>	<p>Finance Update: Board members referred to Finance reports noting key points:</p> <ul style="list-style-type: none"> • The cash and salary budget is stable. • Funds from the sale of the older Rosa bus will be transferred into the reserves. • A salary rollover of \$200,000 into 2025 is estimated. <p><u>2025 Contributions and Charges Schedule</u> Refer appendix 6 and 7.</p> <ul style="list-style-type: none"> • Families are to be informed of the 2025 contributions and charges two months in advance (by December). • Contributions and charges for Year 7–12 were reviewed. Discussions included comparisons between standard course fees and high-cost program options. <ul style="list-style-type: none"> ○ Year 7 and 8: standard course fees are approximately \$235, with the exception of the programs which are high-cost options. ○ Year 9 and 10: additional high-cost options include Outdoor Education and Food courses. Families are generally willing to pay these fees. ○ Year 11 and 12: there are course options available as low as \$30 to \$50 with all course costs kept as low as possible. 	<p>Kristy Moore</p>

	<ul style="list-style-type: none"> ○ All subjects undergo a detailed cost analysis and review process before the final fee is set. ○ The homeroom charge for 2025 covers expenses related to workbooks, activities, resources, and guest speakers. ○ For Years 11 and 12 all subject charges are compulsory, except for the voluntary approved requests. <p>Decision: The School Board endorsed the 2025 Voluntary Charges and Contributions.</p> <p><u>2025 Voluntary Approved Requests</u></p> <ul style="list-style-type: none"> ● No assessments are associated with these items as they are voluntary, optional activities that students can choose to participate in. ● Families are to be informed in advance of any potential additional expenses for courses. ● The charges listed represent the maximum possible cost to families. Actual costs often come in lower than estimated, with the exception of tour-related activities. ● For Year 11 and 12, the VET external course charges are determined by the course providers, not by the school. ● If the cost of any item exceeds the estimated amount, the school is responsible for covering the difference. ● Student Leadership Camp – discussion around alternative sources of funding for the Leadership Camp. School to explore the potential funding support from the P&C to supporting leadership activities. <p>Decision: The School Board endorsed the 2025 Voluntary Approved Requests</p> <p>The School Board will be asked to endorse the personal items and booklists at the next meeting.</p>	
6. Building and Grounds	<p>Building and Grounds report discussed with key points of note:</p> <ul style="list-style-type: none"> ● Basketball courts: installation of the four basketball posts to occur during the school holidays. Cost \$11,000. ● Canopy installation: a covered walkway between the Performing Arts Centre (PAC) and the Sports Hall is also set for completion during the holidays. ● Bus Compound: resurfacing of the bus compound will be completed at the builder's expense and during the holiday period. ● Electric Scooter Compound: this project, funded by the P&C, is progressing as planned and will include CCTV surveillance. ● STEM Classroom: the project is ahead of schedule, with a completion targeted for January 2025. <p><u>Reserve Account Planning:</u> The reserve accounts have been depleted due to recent building projects. The school needs to develop a plan for future building priorities along with a savings strategy to support them.</p> <p>Potential future projects:</p> <ul style="list-style-type: none"> ● C Block Changerooms: now an underused large space which could be repurposed more effectively. 	Kristy Moore

	<ul style="list-style-type: none"> • Re roofing pressure: report to the Department recommends the school needs to be re-roofed, which will possibly be phased in over time. • Science building refurbishment: due to the age of the school, the science building is due for refurbishment. There is potential for this project to be included as an election commitment. 	
7. Principal Report	<p>Principals Report discussed noting:</p> <p>Sports Hall Opening:</p> <ul style="list-style-type: none"> • Officially opened by the Minister of Education. <p>Cultural Professional Learning:</p> <ul style="list-style-type: none"> • School focus on creating a culturally responsive and safe workplace for all cultures. • A return to the cultural standards framework. • School network also working towards these goals. <p>School Development Day:</p> <ul style="list-style-type: none"> • Focused on enhancing Teaching and Learning strategies to improve school-wide results. <p>Athletics Carnival:</p> <ul style="list-style-type: none"> • Great success with the highest attendance rates in recent times. • Led by Year 12 students, showing strong house spirit and competition. <p>2025 Anticipated enrolments:</p> <ul style="list-style-type: none"> • Projected enrolment of approximately 1344, similar to the current year. • Greater stability in year group transitions, especially for Year 11 students moving to Year 12. <p><u>Basketball Program 2026</u></p> <ul style="list-style-type: none"> • High interest in basketball within both the school and community, with strong participation in interschool events and break times. • Consideration for separate classes for boys and girls, potentially separate from Year 8 due to the physical nature of the sport. • Program aims to engage students further, with no impact to other Physical Education programs. • Marketing for Year 7 intake will begin in 2025 for the program to launch in 2026. • Basketball will remain an elective for Years 9 and 10, with selective entry once the 2026 Year 7 cohort reaches Year 9. • Students will be required to purchase a kit. • Sufficient facilities in place with indoor and outdoor courts, plus additional outdoor courts planned. <p>Decision: The School Board endorsed the commencement of a Basketball Program in 2026.</p>	James Kent
8. Business Plan	<p>The Board reviewed the ongoing work on the Business Plan, including the statements, focus areas and working plans developed by the respective committees, noting:</p> <ul style="list-style-type: none"> • Committees will use the working plans to report on progress made in the Annual Report. • The next phase is to present the working plans to staff for their input and commitment. • Board members are encouraged to review the documents and offer feedback on the working plans, which will be discussed further at the next Board meeting. <p>Design Feedback:</p>	James Kent

	<ul style="list-style-type: none"> The Board was invited to share feedback on design options, with a preference expressed for the darker coloured cover. A suggestion was made to increase the font size of the year on the cover. <p>Action: Board members requested to email any additional feedback or ideas regarding the Business Plan.</p>	
9. Other business	<p>Proposed 2025 School Board Meeting Dates: Action: review meeting dates and confirm at the 20 November 2024 Board meeting.</p> <p>Board member profiles for school website: Action: please complete if by the end of the school year, if not yet completed.</p>	Patrick Yong
Close of meeting at 6.41pm	Next meeting: Term 4 – Wednesday, 20 November 2024	Patrick Yong

This is a true copy of the Minutes _____


 Chairperson

20 / 11 / 2024
 Date

